

# PART TIME STUDY!

# PROGRAMMES OFFERED

## MASTER OF SCIENCE (MANAGEMENT) (BY RESEARCH) (MSc)

### Programme Facts

Fully Online : ✓ Blended Learning : ✓ Part Time : ✓ Full Time : ✓

Duration : 3 years

No. of Semesters : 9 semesters

Frequency of Research Workshops / Colloquia (Optional) : Once a month - Saturday or Sunday

Supervisor : Provided by AeU

## MASTER OF BUSINESS ADMINISTRATION (MBA)

### Programme Facts

Fully Online : ✓ Blended Learning : ✓ Part Time : ✓ Full Time : ✓

Duration : Full-Time - Minimum 12 months

Part-Time - Minimum 18 months

No. of Subjects : 11 + 1 Project Paper

Frequency of Tutorials : Once a month - Saturday & Sunday with 3 tutorials per subject

Assessment : Assignment 60% and Examination 40%

## DOCTOR OF BUSINESS ADMINISTRATION (DBA)

### Programme Facts

Fully Online : ✓ Blended Learning : ✓ Part Time : ✓

Duration : 3 years

No. Of Subjects/Coursework : 7

Dissertation : Yes

Frequency of Tutorials (Coursework) : Once a month on weekends with 3 tutorials per subject

Assessment : Assignment 60% and Final Exam 40%

## Entry Requirement

1. For Graduate Diploma and Bachelor, be at least 21 years of age and above may apply for direct entry.
2. Accreditation of Prior Experiential Learning (APEL).
3. For Master program, must possess a Bachelor's Degree for direct entry.
4. For open entry qualifications, be at least 30 years of age and above and possess STPM / Matriculation / Diploma or its equivalent.
5. Other qualifications recognized by the Senate of the University.

## Financial Incentives and Aids

- 10% discount on tuition fee for full payment of semester fees.
- 50% discount on tuition fee for senior citizen who are 55 years of age & above.
- 75% discount on tuition fee for the disabled.
- EPF withdrawal and PTPTN loan assistance.
- Up to RM5000 personal income tax relief.

*\*Terms and Conditions Apply*

**Call / Visit Us Today for More Info!**

**APPLY NOW**

**MACRO BENEFIT SDN BHD** (Coy Reg.875105-V)  
2ND FLOOR, LOT 212, SECTION 11, KTLD, JALAN SATOK  
93400 KUCHING, SARAWAK.  
Email: macrobenefit@gmail.com  
Tel: **082 234 400** (OFFICE NUMBER)  
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**AXAVIER EVANS**  
**017-3597477**



SMART PARTNER :

# MACRO BENEFIT

ADULT EDUCATION & ADULT TRAINING

(Coy Reg.875105-V)

*"Empowering Professionals. Driving Success"*

## PART TIME STUDY FOR PROFESSIONAL DIPLOMA PROGRAMMES

### LIST OF MODULES

- ADMINISTRATIVE OFFICE MANAGEMENT
- GLOBAL BUSINESS ENVIRONMENT
- HUMAN RESOURCE DEVELOPMENT
- LABOUR LAW AND INDUSTRIAL RELATIONS
- MARKETING MANAGEMENT
- STRATEGIC BUSINESS MANAGEMENT
- HUMAN RESOURCE PLANNING
- ECONOMICS
- CONSUMER BEHAVIOUR
- HUMAN RESOURCE MANAGEMENT
- PROJECT
- RESEARCH METHODS AND STATISTICS



## PROFESSIONAL DIPLOMA IN HUMAN RESOURCE MANAGEMENT AND ADMINISTRATION

### PROGRAMME FACTS

- 1) Duration : 12 Months / 1 Year
- 2) Class : 2 Day / Month (1 Week end : Saturday & Sunday)
- 3) Assessment : 60% Examination  
40% Assignment

#### ENTRY REQUIREMENT

- 1) Age 21 years and Above
- 2) SPM 3 Credits / SKM / STPM
- 3) 3 years working experience
- 4) Interview for candidates who are not eligible

#### FEE STRUCTURE

- 1) Registration : RM106.00
  - 2) Processing : RM530.00
  - 3) Programme Fee : RM10,620.00
- TOTAL : RM11,256.00**

*\* Terms and conditions apply*

## ANNUAL INTAKES : FEBRUARY / JUNE / OCTOBER

PAYMENT MODE :



AWARDED BY :



**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

School of Professional and  
Continuing Education  
(SPACE)

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**PART TIME STUDY FOR PROFESSIONAL DIPLOMA PROGRAMMES**

# PROGRAMMES OFFERED

## LIST OF MODULES



### PROFESSIONAL DIPLOMA IN BUSINESS MANAGEMENT

- PRINCIPLE AND PRACTICES OF MANAGEMENT
- ORGANIZATIONAL BEHAVIOUR
- HUMAN RESOURCE MANAGEMENT
- BUSINESS STRATEGIC MANAGEMENT
- ENTREPRENEURSHIP
- MARKETING MANAGEMENT
- COMMUNICATION & PRESENTATION SKILLS
- RESEARCH METHODOLOGY & PROJECT PAPER
- FINANCIAL MANAGEMENT
- BUSINESS LAW & CONTRACT MANAGEMENT
- SUPPLY CHAIN MANAGEMENT
- OPERATION & QUALITY MANAGEMENT

## LIST OF MODULES



### PROFESSIONAL DIPLOMA IN ACCOUNTING & FINANCE

- PRINCIPLE AND PRACTICES OF MANAGEMENT
- ORGANIZATIONAL BEHAVIOUR
- HUMAN RESOURCE MANAGEMENT
- BUSINESS STRATEGIC MANAGEMENT
- ENTREPRENEURSHIP
- MARKETING MANAGEMENT
- COMMUNICATION & PRESENTATION SKILLS
- RESEARCH METHODOLOGY & PROJECT PAPER
- FINANCIAL ACCOUNTING
- COST MANAGEMENT & TAXATION
- AUDITING AND INVESTIGATION
- FINANCIAL MANAGEMENT

**ANNUAL INTAKES : FEBRUARY / JUNE / OCTOBER**

PAYMENT MODE :



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#### LIST OF MODULES

- PRINCIPLE AND PRACTICES OF MANAGEMENT
- ORGANIZATIONAL BEHAVIOUR
- HUMAN RESOURCE MANAGEMENT
- BUSINESS STRATEGIC MANAGEMENT
- ENTREPRENEURSHIP
- MARKETING MANAGEMENT
- COMMUNICATION & PRESENTATION SKILLS
- RESEARCH METHODOLOGY & PROJECT PAPER
- PROJECT MANAGEMENT
- PRODUCTION AND OPERATION MANAGEMENT
- PRINCIPLE OF OSH
- TOTAL QUALITY MANAGEMENT



## PROFESSIONAL DIPLOMA IN OPERATION AND PROJECT MANAGEMENT

#### LIST OF MODULES

- PRINCIPLE AND PRACTICES OF MANAGEMENT
- ORGANIZATIONAL BEHAVIOUR
- HUMAN RESOURCE MANAGEMENT
- BUSINESS STRATEGIC MANAGEMENT
- ENTREPRENEURSHIP
- MARKETING MANAGEMENT
- COMMUNICATION & PRESENTATION SKILLS
- RESEARCH METHODOLOGY & PROJECT PAPER
- MANAGING HR IN OSH
- HAZARD IDENTIFICATION CONTROL (HIRAC)
- OSH LEGISLATION
- PRINCIPLES OF OSH.



## PROFESSIONAL DIPLOMA IN OCCUPATIONAL, SAFETY AND HEALTH

#### PROGRAMME FACTS

- 1) Duration : 12 Months / 1 Year
- 2) Class : 2 Day / Month (1 Week end : Saturday & Sunday)
- 3) Assessment : 60% Examination  
40% Assignment

#### ENTRY REQUIREMENT

- 1) Age 21 years and Above
- 2) SPM 3 Credits / SKM / STPM
- 3) 3 years working experience
- 4) Interview for candidates who are not eligible

#### FEE STRUCTURE

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### **GRADUATE DIPLOMA IN BUSINESS MANAGEMENT (PGDBM)**

#### Programme Facts

Fully Online : ✓ Blended Learning : ✓

Duration : 2 years 4 months

Face-to-Face Interaction : Once a month on weekends with 3 meetings per subject (total of 10 hours)

Assessment : Assignment 60% and Final Exam 40%

### **BACHELOR OF BUSINESS ADMINISTRATION (BBA)**

#### Programme Facts

Fully Online : ✓ Blended Learning : ✓ Part Time : ✓

Duration : 4 years and 1 semester

No. of Semesters : 14 (1 semester is 4 months)

No. of Subjects : 39 + Industrial Training or Project Paper

Frequency of Tutorials : Once a month - Saturday & Sunday with 3 tutorials per subject

Assessment : Assignment 60% and Examination 40%

### **MASTER IN MANAGEMENT (MIM)**

#### Programme Facts

Fully Online : ✓ Blended Learning : ✓ Part Time : ✓ Full Time : ✓

Duration : 18 - 20 months

No. of Semesters : 5 (1 semester is 4 months)

No. of Subjects : 12 + 1 Project Paper

Frequency of Tutorials : Once a month - Saturday & Sunday with 3 tutorials per subject

Assessment : Assignment 60% and Examination 40%

ANNUAL INTAKES :

**JANUARY  
MAY  
SEPTEMBER**

Awarded by :



asiaeuniversity

1 University 34 Countries